



## Relief Care Specialist (RCS)

Alberta AdaptAbilities Association is seeking full and part time employees to fulfill the position of Relief Care Specialist. They are the face of the association fulfilling our goal of providing quality programming within the areas of recreation and motor skills, essential life skills and creativity. The RCS is a quality staff member, knowledgeable in the implementation of programming and resolute in supporting service users to achieve and be as independent as possible.

The Relief Care Specialist is under the general direction of the Team Leader and works in collaboration with other team members.

### Responsibilities:

- Providing direct care of high needs individuals in a group or individual setting
- Taking action to minimizing risks
- Assisting in the development of lesson plans and leading purposeful activities
- Supporting and encouraging individuals to achieve their goals
- Providing a consistent routine
- Creating a successful environment through transitions, team work and cultivating interests
- Communicating effectively and in a timely manner with participants, parents, colleagues and supervisor
- Maintaining clear and objective records and preparing required reports and other documentation

### Qualifications Required:

- High school diploma is desirable
- First Aid/CPR an asset

### Other requirements

- Clear criminal record check and child welfare check
- Non-Violent Crisis intervention,
- Ability to work various shift schedules, in a variety of challenging environments, including recreational facilities, pools, events and festivals.

### Skills & Abilities

- Ability to problem solve
- Must be creative, resourceful, patient, responsible, reliable and have a positive attitude
- Flexible, reliable and caring
- Must be able to work independently and as a team member
- Basic coaching and mentoring skills
- Basic observation and interpretive skills

Deadline: ongoing

E-mail Resume to: [hr@adaptabilities.ca](mailto:hr@adaptabilities.ca)

Fax Resume to: 780-634-5518

Or mail attention HR, 11226 – 75 Avenue Edmonton, AB T6G 0H3