

1 Description – Volunteer

Volunteers are integral components to the successful operation of the organization and are a part of the front line team supporting goal directed respite programs and services.

Volunteers assist Relief Care Specialists (RCS's) in providing reliable, consistent, and quality care that enhances the experience for clients.

2 Your Role in Respite

- Support RCS in the delivery of respite services,
- Assisting the RCS in setting up and carrying out a planned activity,
- Assist the RCS in ensuring centre materials and equipment are well maintained,
- Ensure the facility/home is kept clean and organized,
- Assist with ensuring the facility/home is kept safe and secure, and
- Perform any reasonable duties as requested by a RCS or supervisor.

3 Your Role with our Participants

- Focus on the individual growth and development (participant focused)
- Always provide a supportive and caring environment
- Build a positive rapport with participants
- Assist RCS in providing a consistent routine
- Assist RCS in creating a successful environment
- Learning about participant abilities, needs, and strategies is strongly encouraged
- Communicate at participants level of understanding
- Be professional

4 Site Orientation

Volunteers will perform a walk-through of the site with a supervisor or designate RCS. A RCS will model interaction with the clients present at the centre and volunteers will begin engaging in activities with participants as soon as they are comfortable.